



# RENTAL APPLICATION AND CONTRACT

## Non – Ranger Member

### South Vancouver Island Rangers

3498 Luxton Rd, Victoria, BC V9C 2Z5 Ph: 250-888-7141

For further information contact Pat Wass at ranger\_rental@yahoo.com (250) 888-1886

The Applicant hereby offers to rent from the South Vancouver Island Rangers, the facilities indicated below. When signed by the applicant and approved by the Board of Directors, this agreement becomes a binding contract.

**APPLICANT :** \_\_\_\_\_

**RANGER SPONSOR (if any):** \_\_\_\_\_

**NAME OF PRIMARY CONTACT:** \_\_\_\_\_

**PHONE:** \_\_\_\_\_ **EMAIL:** \_\_\_\_\_

**PURPOSE OF FUNCTION:** \_\_\_\_\_

**DATE/TIME: IN** \_\_\_\_\_ **am/pm** **OUT** \_\_\_\_\_ **am/pm** **# ATTENDING:** \_\_\_\_\_

**MAIN CLUBHOUSE:** (initial all facilities requested)

**Clubhouse:** Includes, hall, tables, chairs, 1 coffee urn, tea kettle, P.A. system, heat, lights, washrooms with paper & soap

**Fee: \$800 per day** \_\_\_\_\_

**Fee: \$400 per 4 hrs** \_\_\_\_\_

**Fee: \$200 per 2 hrs** \_\_\_\_\_

**Bar:** All liquor must be purchased from Ranger bar tender(s) unless special occasion permit obtained. Staffing of the Bar, is a fee for service item. Drinks are charged at rates determined by BCLC Policy. Bar occupancy is 160 maximum.

**Fee: \$250 per day** \_\_\_\_\_

**Kitchen** Includes pots, pans, stove, ovens, plates, cutlery, fridge, microwave, cooking utensils. The dishwasher may be used with training.

**Fee: \$400 per day** \_\_\_\_\_

**Table Clothes** Tables clothes are available but must be dry cleaned after use at the renter's expense.

**Fee: \$20 per event** \_\_\_\_\_

**CAMPGROUND AND FACILITIES:**

**Campground** The campground area includes use of the washrooms and garbage cans.  
Fee: \$300 per day \_\_\_\_\_  
Fee: \$200 per 4 hrs \_\_\_\_\_

**Campsite** A campsite is defined by a “camping unit occupying a space on the campgrounds”, regardless if it is attached to services or not. A limited number of campsites are available with power and water hookups and picnic tables. Flush toilets, heated washrooms and hot showers are included in the campsite fee.  
Number of Camping Units \_\_\_\_\_ Fee: \$20 per campsite/day \_\_\_\_\_

**Fire-pit** Available only if permitted by Municipality.  
**Bring your own wood** (no charge for use)

**TRAP BUILDING:**

**Building** Includes, hall, tables, chairs, light, heat (no cooking facilities are available)  
Fee: \$400 per day \_\_\_\_\_  
Fee: \$200 per 4 hrs \_\_\_\_\_

**PICNIC SHED AND GROUNDS:**

**Picnic Area** Includes use of the BBQ and lights in the picnic shed, garbage cans, as well as the surrounding grounds, and the washrooms. Users must supply their own propane.  
Fee: \$500 per day \_\_\_\_\_  
Fee: \$300 per 4 hrs \_\_\_\_\_

**RENTAL FEES AND DAMAGE DEPOSIT:**

The damage deposit shall be \$800 for rental fees of \$1500 or more, and \$500 for rental fees less than \$1500. Damage deposits may be reduced for rental fees under \$500.

**TOTAL:**                      **DAMAGE DEPOSIT(S)**  **RENTAL FEES:**

**PAYMENT & CANCELLATION POLICY:**

Payment of rental fee (\$\_\_\_\_\_) is due upon submission of this application in order to secure booking. (attach cheque with this form). Payment in full of the balance (\$\_\_\_\_\_ final plus damage deposit) is due not less than 30 days prior to date of function. **(PAYMENT DUE DATE: \_\_\_\_\_)** If the applicant does not pay the full amount by this date, SVI Rangers may cancel this contract or grant an extension to this due date at their sole discretion. Cancellations 30 days or less before the date of function will forfeit the deposit. Refunds for cancellations more than 30 days prior to event will be refunded within 15 days of cancellation.

**DAMAGE DEPOSIT POLICY:**

The damage deposit will be refunded within 15 days of check-out subject to deductions for loss or damage to any property owned by, and/or fines and penalties levied against, SVI Rangers. Cleaning shall be charged at the rate of \$100 per hour. All other charges shall be based on actual amounts paid for labour and materials required to repair &/or replace damaged or missing items. Repair &/or replacement shall be at the sole discretion of the SVI Rangers Board of Directors. If the damage deposit is insufficient to cover the cost of damage and/or loss, the Applicant hereby confirms that they will be personally responsible for payment of any deficiency.

**THE APPLICANT MUST REMOVE ALL GARBAGE FROM THE PROPERTY IMMEDIATELY FOLLOWING THE EVENT (i.e. do not leave it overnight). FAILURE TO DO SO MAY RESULT IN A \$250 FINE.**



**INDEMNIFICATION**

The Applicant and the Sponsor Ranger (if any) shall indemnify, hold harmless and defend the South Vancouver Island Rangers from any claims, loss or liability in respect of damages and injuries to persons or property or expenses due to or arising out of any act or neglect of the Applicant, Guest or invitees, or any failure by the Applicant to observe and perform any of the terms of this Rental Contract.

**By signing this application, the Applicant and Sponsor Ranger (if any) commits to the following:**

- 1) **Accepts full responsibility for all conduct of guests while on the property.**
- 2) **Will ensure that all terms of this contact and rules of conduct are enforced at all times.**
- 3) **Will ensure that the welfare, good order and name of SVI Rangers organization is maintained by all in attendance.**
- 4) **The Sponsor Ranger acknowledges that, in accordance with Section 10 of the SVI Rangers Constitution and By-laws, SVI Rangers may impose disciplinary sanctions as a result of any misconduct by any person, during the rental period.**

**The attached Rules and Regulations are incorporated into and form part of this contract.**

**APPLICANT:**

**S.V.I. RANGERS:**

\_\_\_\_\_  
Signature of Applicant

per \_\_\_\_\_  
Director

\_\_\_\_\_  
Sponsor Ranger  
Date

per \_\_\_\_\_  
Director

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

# RULES & REGULATIONS

- **ABSOLUTE QUIET TIME FROM 11:00 PM**
- No operation of motorized vehicles (motor bikes, ATV's, golf carts etc.) is permitted on the property, other than access and egress by cars and trucks.
- **All bartenders must be arranged through and approved by the SVIR Bar Committee.**
- All Liquor Licensing Regulations of the BC Liquor Distribution Branch must be followed.
- No home-made alcohol allowed at any time. No unauthorized alcohol to be brought on to the property.
- The property, grounds and buildings shall be used only for the purpose described in this rental contract.
- No shooting or use of the ranges is permitted with any rental unless prior written approval is provided by the Board of Directors
- The Applicant Ranger Member shall be on the grounds at all times.
- No nails, pins or holes of any kind shall be made in walls.
- Tacks may be used in the wooden wall railing only.
- All traces of decorations shall be removed and disposed of (including tape residue)
- No confetti or rice may be thrown anywhere in the building or on the property.
- No smoking inside buildings. No butts on the ground – use ashtrays provided.
- All garbage shall be removed from the property immediately following the event (i.e. do not leave overnight)
- All returnable cans & bottles shall be placed in recycle bins provided.
- Plumbing, electrical & gas equipment shall not be tampered with
- All Floors (including washrooms/showers) shall be swept after function.
- All countertops and kitchen equipment shall be wiped clean &/or washed and put away.
- Washrooms and Showers shall be tidied, and waste baskets emptied.
- Fire Department must be notified, and permit obtained prior to lighting fire in fire-pit.
- Maximum fire size is 2' x 2' x 2'
- Propane tanks for picnic area barbeque must be turned off or a refill charge will apply.
- Hall rental does not extend past the bridge.
- Grounds rental does not include access to the hall or patio.
- Regular trap and rifle range fees & rules will apply to all guests using these facilities **(subject to prior approval by the Board of Directors)**
- All posted regulations will be complied with by all attendees.
- Target butts and the wooded area bordering the butts are out of bounds to all.
- All vehicles (except RV's) will park in the parking lots, not on grassed areas.
- All municipal bylaws will be adhered to at all times (including, but not limited to, noise, parking, no fireworks)

## AMENDED PERMISSIONS &/OR RULES PER DIRECTOR'S DISCRETION

- \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Applicant's  
Initials

Director's  
Initials